

SWM Offices - Frequently Asked Questions

1. Why shouldn't we keep dustbins in each cubicle?

Having bins in every cubicle not only increases the overhead on the support staff to maintain the bins with plastic liners etc., but also reduces the ability to think before throwing. Minimise bins to maximise segregation effect.

2. What are the key areas to reduce waste?

The following are key avenues to reduce waste...

- Eliminate plastic liners for Green and Blue bins to reduce number of plastic covers per day.
- Eliminate disposable cups, plates and cutlery
- Avoid single use water bottles
- Reduce printing needs (including receipts for lunch bills)
- Make celebrations Zero Waste. Refer to "Zero Waste Events" on the 2bin1bag website.

3. When we order food from outside, what are the ways to dispose packaging material supply by the vendor?

- Make sure to train your housekeeping staff to rinse those boxes before they put it in recyclable waste. As recyclable waste should be clean and dry.

4. Why do we need Green and Blue bin at coffee machines?

Anything organic/food waste like tea bag will go into Green Bin. Tea bag outer cover, biscuit covers etc will go into Blue Bin. Please refer to Segregation guidelines.

5. If our office is co-located with other companies in the same building, How can our office alone manage their organic waste?

Here are the options..

1. you can work with other offices to create a common solution for organic waste.
2. Or you can hire a BBMP empanelled vendor who can responsibly dispose your waste.